



# A.P. STATE AIDS CONTROL SOCIETY

DM&HS Campus, Sultan Bazar, Koti, Hyderabad – 500 095

Phone: 040-24657221, 24650776, Fax: 040-24742833

RC No.101/PRC/APSACS/2009

Dt.31.08.2009

## INVITATION FOR QUOTATION

Dear Sir/ Madam

Sub: Invitation for Quotation for supply of Filing Cabinets & Chairs for Office use – reg.  
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You are invited to submit your most competitive quotation for the following items:

| S No. | Brief description of goods | Specifications  | Qty | Delivery period                         | Place of delivery                    | Remarks                    |
|-------|----------------------------|---|-----|---|--------------------------------------|----------------------------|
| 1.    | Filing Cabinets            | 20 swg 4 draw filing cabinets                                     | 12  | 25 days from the date of purchase order | To our office at Sultan bazaar, koti | Quantity may be increased. |
| 2     | Chairs                     | chairs with full hands as per the sample available in our office. | 7   | 25 days from the date of purchase order | To our office at Sultan bazaar, koti | Quantity may be increased. |

All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.

The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

Validity of quotation : Quotation shall remain valid for a period of not less than 30 days after the deadline date specified for submission.

Evaluation of quotations : The purchaser shall evaluate and compare the quotations determined to be substantially responsive i.e., which

- are properly signed; and
- confirm to the specifications and terms & conditions.

The quotations would be evaluated separately for each item.

Award of Contract : The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

Payment Terms: Payment against delivery within 10 days from the date of submission of bills.

You are requested to provide your offer latest by 12.00 hrs on 07.09.09.

Quotations will be opened in the presence of the Bidders or their representatives who choose to attend at 12.30 p.m. on 07.09.09 in the office of the Project Director, AP State AIDS Control Society Hyderabad.

We look forward to receive your quotation and thank you for your interest in this project.

Yours sincerely,  
Addl. Project Director