

**ADVERTISEMENT FOR INVITING PROPOSALS FROM NGOs/CBOs FOR
EMPANELMENT FOR SETTING UP COMMUNITY CARE CENTRE (CCC) in
ANDHRA PRADESH**

The Government of India has received a Credit (Credit- 4299-IN) from the International Development Association (IDA) and a grant from the Department for International Development (DFID), U K in various currencies towards the cost of the Third National HIV/AIDS Control Project and it is intended that a part of the proceeds of this credit/grant will be applied to eligible payments under the contract for which this invitation for consultancy is issued.

The project is an intervention with a goal of reducing the burden of HIV/AIDS cases in the country. The components of the project are prevention, care and support and treatment. Running Community Care Center at following districts:

S.NO	Name of the District	Nearest ART Center
1	Adilabad	Adilabad District Hospital
2	Chittoor	Chittoor District Hospital
3	Kadapa	Kadapa Medical College
4	Karimnagar	
5	Khammam	Bhadrachalam
6	Nellore	Nellore District Hospital
7	Nizambad	
8	Srikakulam	Srikakulam Medical College
9	Warangal	Warangal Medical College

Note: the Community care center to be established should be nearer to ART Center- 10 to 15 km Radius

Letters of interest with accompanying materials (formats are available at the web-site given below) seeking empanelment should be submitted to the:

Project Director
Andhra Pradesh State AIDS Control Society
DM&HS Campus, Sultan Bazar, Koti, Hyderabad-5000095

**Last date for submission of Proposals is 5th may 2009, Tuesday 2 PM.
The proposals will be accepted only in Hard copies; Proposals send through mail will not be accepted.**

Proposal should be in the following format

Section A: Basic Information

1. Name of the Organization: _____
 2. Postal Address: _____
PIN: District: _____
 3. Telephone: Telex Fax E-mail
 4. Legal status: () Society () Company () Others (specify)
 5. Registration Details: Registered on (Date)
By _____
 6. Contact person: _____
Designation: _____
- No. of years served in healthcare service delivery:
No. of years served for HIV/AIDS:
Distance from ART Centre:
Distance from nearby Bus Station: Railway Station:
Average Out-patient load / month: Bed Strength:

Section B: Organizational Background

7. Assets/Infrastructure of the organization Category Worth in rupees
(eg. Land, building)
- 8 (a) Please provide details, regarding the annual budget of your organization.
Year Source Amount
2006-07
2005-06
2004-05
- 8(b) whether blacklisted by CAPART or any other government organization in the past?
If yes, provide details:

Section C: Current Programmers being run by the organization

9. Geographical location of Work - List Village, Panchayat, Block, Taluk/Sub-Division, District.
10. Population with which they are presently working:
 - (a) Rural/Urban:
 - (b) Socio-economic group:
 - (c) Occupational group:
 - (d) Sex groups:
 - (e) Students/Educational Institution:
 - (f) Youth:
 - (g) Women groups:
 - (h) Others:
11. Please provide basic information on the key projects carried out by your organization since the last three years (5 lines for each subject – attach separately).
 - Community served
 - Objective
 - Strategies
 - Main outcomes
 - Evaluation methods employed
 - Evaluation results

12. A brief write up on the programmes the organization currently runs
(not more than three pages)

Section D: Eligibility criteria for setting up CCC:

13. The agency which proposes to setup and manage CCC, should be a non-profit organization/Faith Based Organization and legally registered under:

- (a) The Societies Registration Act of 1860 or an equivalent Act of a State / The Charitable and Religious Act of 1920 / Indian Trusts Act.
- (b) It should have clearly defined organizational structure for providing Institutional care
- (c) Infrastructure required for providing services such as outpatient consultation and treatment, infrastructure for admitting and managing patients, provision of counseling and for transportation
- (d) Minimum of three years experience in provision of medical and health care
- (e) Should have established administrative and management systems
- (f) Clear financial track record with an established financial management system (3 years audit reports and audited accounts)
- (f) Experience in the provision of healthcare in the field of HIV/AIDS/ Leprosy/ T.B

Section E: Documents Required

- 14. a) Society Registration Certificate and Memorandum of Association & Articles along with the latest filled return./Trust Deed
- b) Activity Report/Annual report of the organization for the last three years
- c) Annual Audit Report of the organization for the last three years
- d) Income Tax Registration and Exemption Certificate if any
- e) FCRA Registration Certificate if any
- f) List of Board/Governing Body members with Contact details and occupation

15. Name of the person who filled this form:

Qualification and experience:

Designation:

Address:

Note: On 28th April 09, One hour session (3 P.M to 4 P.M) will be held at APSACS Office for the interested NGOs who want to apply for CCC to discuss on Eligibility Criteria and other concerning questions. No TA/DA will be paid by APSACS for attending this session.